

## MINUTES FROM BOARD OF SEWARDS

### MEETING JULY 22, 2020

The scheduled meeting on July 22, 2020 was called to order by Buddy Brewer at 6:33 pm. All members were present except Bobby Odom who attended by Zoom. Buddy opened the meeting with a prayer and then established quorum.

The minutes from our June meeting had been reviewed and accepted, with Danny Eppers making the first motion to accept and Skip Greenwade making the second motion to accept, with no objections.

Ray Law stated that the financial report for the month of June showed decent income despite the Covid situation we are still dealing with. Questions were asked concerning higher than normal expenses in office and Building Maintenance. Ray Reese answered that these expenses were due to the necessary purchases required to maintain compliance with safety protocol and were a one time cost and should last about 3 months

SPRC – Collie Smith reported that church member Beverly Pipes has volunteered to come on board as the financial secretary. Taking over the duties currently done by Linda and Lois. Beverly will begin her position now. It was noted that the “full-time” **paid** position for financial secretary is still open and needs to be filled. We will also have our yearly audit during this transition period and are looking for an outside firm to perform the audit. Skip Greenwade made the first motion to accept Collie’s report and Anne Till second the motion. No objections.

Trustee Report – See attached report given by Willie Thompson.

The proposal of adding 11 ceiling mount LED’s on Drive through, Walkway between sanctuary and WDS and all outside exit doors as approved. This will be funded by the Memorial fund and Building and Maintenance funds. Danny Eppers made first motion for approval and Jamie Lea made the second motion for approval and all were in favor.

Team Reports – Danny Eppers reported that Kids Hope is waiting to hear more from the TEA guidelines on school opening before they start the school year.

Worship Report – Ray Reese ordered 50 poinsettias from Brookwood Community. They are to be picked up in early December.

Pastor Report – The 8:30 am live service is still in effect as well as the 10:30 stream service. Feedback has been received that 8:30 is too early for the in-person worship service. The worship team would like to coordinate with all members to see if it is feasible to pre-record the stream service on a weeknight to be uploaded to Facebook at 10:00 on Sunday morning. The stream service would keep its current format. The 8:30 service would then be moved to 10:00 am, The in-person service will also maintain its current format.

Texas Annual Conference Update – One of our delegates – Melody Mendez will be back to work when conference is held and therefore will not be able to attend. The decision was made that Willie Thompson would be her replacement. Skip Greenwade and Danny Eppers made the first and second motions to approve and all were in favor.

Discussion was held on how the church delegate would vote at the conference and everyone agreed that the "simply majority" of the church votes would prevail. James Malac made first motion to accept and Melody Mendez made the second motion.

One topic for new business was moving our billing for Right Now Media from a monthly billing to an annual billing. Doing this will result in about \$180.00 per year savings. Anne Till agreed and made the first motion to accept and Danny Eppers made the second motion. All were in favor with no objections.

Pumpkin Patch – We all were in favor of still having the Pumpkin Patch this year even though Covid will probably still be around. If we decided to cancel this shipment, a cancellation fee of approximately \$200 would apply. First motion – Danny Eppers, Second motion – Skip Greenwade.

Harvest Moon Festival – The decision was made to table discussion and voting to the August meeting to determine if the Festival will even be held this year.

Disaster Coordinator- James Malac was selected to represent our church by all board members.

Weekday School – Lisa Walker submitted the board with an upcoming change to the 2020-2021 school year. The change being that WDS will offer kindergarten classes Monday – Thursday 8:00 am – 3:30 pm. This change was accepted by the board. Danny Eppers – first motion and James Malac – second motion.

PPP Fund – The funds for PPP have been depleted. SBA has not finalized the process and requirements for the forgiveness grant. As soon as the office is notified that this has occurred, Ray Reese will complete the application to move forward with the grant process. The bank account that was created to act as a clearing account for these funds would be an account that could be used for supplemental income such as capital campaigns and designated giving. The check that came in for the Parsonage repair from insurance was placed in the account. The account needs to have the label changed from PPP Account to Supplemental Income Account. A unanimous affirmative vote was taken. Ray Reese will coordinate with the bank to make these changes.

Pat Walton has transferred leadership of the Memorial Fund to Collie Smith and Wilma Hearn. This change will require signatory changes to the Memorial Fund Checking Account. All current signatories, which should be Pat Walton and Mitze Petric should be removed. The signatories for this account will be Collie Smith and Wilma Hearn effective immediately. A motion to approve these changes was made by Skip Greenwade and a second by Randy Foster. A unanimous affirmative vote was taken to approve these changes. Ray Reese and Collie Smith will coordinate with the bank to make these changes.

Meeting adjourned at 9:15 pm with Danny Eppers making the first motion to close. Anne Till made the second motion.